

PELLSTON PUBLIC SCHOOLS

Minutes

**Regular Board of Education Meeting
Board of Education Conference Room
7:00 p.m.**

Monday, September 12, 2016

A regular meeting of the Board of Education of Pellston Public Schools was held in the Gerald E. Mallory Board of Education Conference Room on Monday, August 8, 2016. Members present: Jim Milbrandt, Mark Zink, Rob Thomson, Sheila Moran, Paul Taylor, and Jennifer Woods. Mark Zink and Rob Thomson absent.

President Milbrandt called the regular meeting to order at 7:00pm.

The *Pledge of Allegiance* and moment of reflection were led by President Milbrandt.

Information/Presentation(s):

Athletic/Transportation Report prepared by Matt Sheick. Mr. Sheick explained that fall sports are in the swing of things and the winter sports schedules are in the final adjustments. He also gave a brief overview of the number of students participating in each sport. Mr. Sheick noted that each coach has been observed at least once, and he has been receiving numerous compliments on the gym floor. Board member Sheila Moran questioned parking behind the field house and expressed concern with enforcing a no parking rule. She suggested no parking signs.

Trust & Agency prepared by Michelle Ferris (report filed with minutes).

Board Expenditures Report

Administrator's Highlights

Elementary Report: Mrs. Tami Pichla provided the Board with information regarding the first week of school and updated expectations with positive behavior support. She also noted a new matrix put in the student, parent, and staff handbooks. Mrs. Pichla elaborated on teacher's self-assessments and growth plans as well as new hires. She also touched on Little Hornets Pre School, backpack distribution from Family Dollar, and an elementary student with Hand, Foot, Mouth disease.

Middle/High School Report: Mr. Bacon explained to the Board that the open house went well as well as the first week of school, noting a positive feeling in the building regarding the new gym floor and new cafeteria. He also mentioned that SAT practice will begin next week.

Assistant Principal Report: Mr. Kruzal provided the Board with information regarding the 6-8th grade class he is teaching first hour, implementing a team building and skill streaming curriculum. He noted that this class helps to spearhead any issues between students and feels optimistic about the school year, citing a change in the school environment and zero discipline issues thus far.

Public Commentary

Linda Cleaver commented that should the football gate be kept closed during games, handicap parking up front would be nice. She also suggested that students from the district should represent the school at Board meetings and report their outlook.

Stacy Myroniuk spoke regarding her daughter Taylor and varsity volleyball tryouts. She asked the Board to take into consideration that only one student should not be cut from teams and noted the impact it has had on herself and her daughter. President Milbrandt thanked her for speaking.

Correspondence

Acknowledge Private Donation

Mrs. Dean elaborated on the Char-Em training attended by Mr. Schlappi for drones. She stated that through a private donation the entire amount requested to help with materials for the STEAM class at the middle and high school was received. She thanked the private donor for their contribution.

Old Business

Door and Window Replacement Bid

Mrs. Dean touched again on the bids received for the window and door replacement to increase security. She told the Board she still recommends the bid received from Northern Michigan Glass, though it is slightly higher than the rest. She explained she feels it's a good investment.

It was motioned by Sheila Moran and supported by Kristin Bauer-Frye to approve the use of the "Committed" funds to have Northern Michigan Glass replace and repair identified doors and windows for both Pellston Elementary and Middle/High Schools in the amount of \$52,284.00. The motion carried 5-0.

New Business

Business Administration Management and Operations (52.0299) and Finance and Financial Management Services (52.0800) Contract

Mrs. Dean elaborated on the hiring process for the position and explained she approached Larry Cassidy about teaching a BST course at the high school. She noted that the district will not offer the full array of courses but will maintain BST education.

It was motioned by Sheila Moran and supported by Paul Taylor to approve the annual contract for Larry Cassidy, Business Administration Management and Operations teacher for the 2016-2017 school year. The motion carried 5-0.

Supplemental Contract Transportation Director

It was motioned by Sheila Moran and supported by Jennifer Woods to approve the annual contract for Lee Minzey as transportation director. The motion carried 5-0.

Amendment to Athletic Director Contract

Mrs. Dean explained the change to a two person insurance versus the single subscriber insurance initially written in Matt Sheick's contract. It was motioned by Sheila Moran and supported by Jennifer Woods to approve the amendment to Matt Sheick's contract changing single subscriber insurance to two-person insurance. The motion carried 5-0.

Title VII Contract

Mrs. Dean explained that when Jennifer Crockett switched to part time Title VII and part time Physical Education, it opened up a part time paraprofessional and part time At-Risk position. It was motioned by Jennifer Woods and supported by Paul Taylor to approve the annual Title VII contract for Jennifer Crockett, effective September 1, 2016. The motion carried 5-0.

Assistant Principal Contract

It was motioned by Sheila Moran and supported by Kristen Bauer-Frye to approve the annual administrative contract for Tyler Kruzel, effective 2016-2017 school year. The motion carried 5-0.

HVAC Contract

It was motioned by Sheila Moran and supported by Paul Taylor to approve the contract with Larry Julian for HVAC services for the district. The motion carried 5-0.

Therapeutic Services (51.0000) Health Department of Northwest Michigan Contract Melanie Drier

It was motioned by Sheila Moran and supported by Jennifer Woods to approve the annual contract with Melanie Drier, Therapeutic Services teacher for the 2016-2017 school year. The motion carried 5-0.

Course Recommendations for Fourth Year Math Credit

Jennifer Dilworth spoke about the numbers in construction trades, welding, aviation, and health occupation classes and noted that second year students are job shadowing. She explained a new opportunity created to bring students on field trips to Bay Bluffs multiple times throughout the school year for a four hour block of shadowing. Mrs. Dilworth also explained that the Michigan Merit Curriculum requires students to have a 4th year credit or course in math and sought approval to use physics and BTE to meet this requirement. It was motioned by Sheila Moran and supported by Kristen Bauer-Frye to approve the recommendation of the counseling department in approving BST, Finance & Financial Management and Physics as meeting the criteria for a fourth year math experience for students at Pellston Public Schools. The motion carried 5-0.

Resignation for the Purposes of Retirement

Sheila Moran read aloud the letter received from Mark Wagenschutz regarding his leave of absence and retirement. It was motioned by Sheila Moran and supported by Jennifer Woods to acknowledge the Letter of Resignation for the Purpose of Retirement with the State of Michigan Retirement System in June of 2017, enabling the employee, Mark Wagenschutz, to be eligible for the severance portion of the Master Contract with Professional staff. This action of allowing Mark Wagenschutz to qualify for the severance stipend prior to the traditional paperwork being filed is NONPRECEDENT setting with Pellston Public Schools and will NOT be a practice of the District moving forward. The motion carried 5-0.

Approval of Consent Agenda Items

Motion by Jennifer Woods, supported by Paul Taylor, "that the Consent Agenda Items for the September 12, 2016 meeting of the Board of Education be adopted, as presented." The motion carried 5-0.

Motion: "that the Board of Education approve the regularly scheduled meeting minutes of the August 8, 2016 board meeting."

Motion: "that the Board of Education pay Gross Payrolls for September 16, 2016 and September 30, 2016; Benefits and Utilities and ACH transfers from September 12, 2016-October 10, 2016."

Personnel Items

Nicole Motz, MS/HS At-Risk Mentor

Motion: "that the Board of Education acknowledge the resignation of Nicole Motz as MS/HS At-Risk Mentor."

Alfa Klevan, Kate Mobley, & Emily Cordray, Paraprofessionals

Motion: "that the Board of Education acknowledge the hiring of Alfa Klevan, Kate Mobley, & Emily Cordray as paraprofessionals for Pellston Public Schools."

Curriculum Reports/Assignment

1. Fundamentals of Superintendent Evaluation Training, September 28, 6-9 PM (Members attending-8) Broad overview, not specific training.

2. Athletic Committee Meeting, September 26 at 6:30 PM (Mark, Rob, Sheila) + Matt Sheick, Mr. Bacon
3. Board of Education Workshop, October 24, 2016 at 6:00 PM.

Adjournment

It was motioned by Sheila Moran and supported by Kristen Bauer-Frye to adjourn the meeting at 8:17 PM. The motion carried 5-0. The meeting adjourned.