

# PELLSTON PUBLIC SCHOOLS

## Minutes

**Regular Board of Education Meeting  
Board of Education Conference Room  
7:00 p.m.**

**Monday, October 10, 2016**

A regular meeting of the Board of Education of Pellston Public Schools was held in the Gerald E. Mallory Board of Education Conference Room on Monday, October 10, 2016. Members present: Jim Milbrandt, Kristen Bauer-Frye, Mark Zink, Rob Thomson, Sheila Moran, Paul Taylor. Jennifer Woods absent.

President Milbrandt called the regular meeting to order at 7:00pm.

The *Pledge of Allegiance* and moment of reflection were led by Kristen Bauer-Frye

### **Information/Presentation(s):**

#### **Spotlight Presentation:**

Mr. Schlappi and two students from his STEM class demonstrated the drone that they have been working on and explained the process the class has gone through to learn and solve problems.

**Athletic Report:** prepared by Matt Sheick. Mr. Sheick explained that fall sports are in full swing. He gave information regarding athletic event attendance, scores, tournaments, and a new Pellston Athletics webpage currently under construction. He noted that he applied for a grant through the Petoskey-Harbor Springs Community Foundation to obtain an ice machine for the athletics department. Mr. Sheick also touched on the Powder Puff football game, which was completely staffed by administration or teachers. He explained the changes to the athletic handbook per MHSAA rules. He also thanked Maple Ridge Golf Course for sponsoring 100% of the cross country meet and gave information regarding the Fall Fest 5K.

**Sports Boosters:** prepared by Lynn Robinson. Lynn explained the on goings of the sports boosters and noted an increase in volunteerism by coaches/teams to man the concessions. She also explained the donations and purchases the Boosters have been making.

**Transportation:** prepared by Matt Sheick. Mr. Sheick gave an update on the CTE cooperation between Harbor Springs, Alanson, and ourselves with the routes. He also explained some mechanical issues that are covered under warranty and noted we have six regular drivers with two substitutes.

**Food Service Report:** prepared by Bruce Spychalski. Mr. Spychalski absent. Mrs. Dean explained the numbers for this year so far and the number of late breakfasts served. She noted that close to 50% of students eat when they arrive in the morning, and 50% of students eat late breakfast, served in second hour. She also told the Board about a grant Mr. Spychalski applied for and received through the Michigan Dairy Association for smoothies. Sheila Moran questioned the need for a new vehicle for food service and Mrs. Dean explained.

**Trust & Agency** prepared by Michelle Ferris (report filed with minutes).

PTO Report: prepared by Barbie Davis. Barbie explained the happenings the PTO has been involved with.

### **Administrator's Highlights**

Elementary Report: Mrs. Tami Pichla provided the Board with information regarding the second year of M-STEP scores and explained positive contacts between staff and parents. She also touched on starting citizen of the week, recognizing great behavior, and explained Mr. Kruzel's help with skill streaming throughout each grade.

Middle/High School Report: Mr. Bacon elaborated on positive contacts between staff and parents, a peer mentoring program with Camp Daggett, and submitting a grant to the Baiardi Foundation.

Assistant Principal Report: Mr. Kruzel provided the Board with information regarding discipline and absences. He updated the Board on new bus rules that are now posted on each bus and noted that skill streaming continues to be a great tool to target any issues.

### **Public Commentary**

#### **Correspondence**

##### Athletic Department, Donation from Citizens National Bank

Mrs. Dean explained that Larry Cassidy has been working to secure funding for the bleachers and received \$500. Mrs. Dean thanked Citizens National Bank.

##### Food Service, Dairy Council of Michigan Grant

Mrs. Dean explained the check that was received, which paid for the blenders, cart, and extensions for the smoothies in both buildings.

### **Old Business**

#### **New Business**

##### Memo of Understanding, Emmet County Sherriff's Department

To be reviewed by the Board.

##### Edgewater Design Group Structural Report Review

Mrs. Dean explained that an engineer was sent to the district to look at vertical cracks and deterioration. The report review explains any concerns. She noted that nothing has ruined the structural integrity and there is no need for immediate support, however maintenance should be done. She explained she is comfortable waiting until next summer to address this issue.

The Board acknowledged the report.

##### Administrative Salary Contracts, Salary Recommendations

Mrs. Dean explained the request to increase salaries for building level principals and food service. She explained that the PEA generally received a step of 2.25% over three years. She also commended Mr. Spychalski's work over the last year with grant writing and positive impacts to the school and explained his 3% increase in salary.

It was motioned by Sheila Moran and supported by Rob Thomson to approve the recommended increase of 2% in administrative contracts for Monique Dean, Tami Pichla, Enos Bacon and Jen Dilworth and approve the recommended increase of 3% for Bruce Spychalski (\$840.00) for the 2016-2017 school year. The motion carried 6-0.

##### Class of 2017 Graduation Date Recommendation

Sunday, June 4, 2017 at 2:00 p.m.. Mrs. Dean noted that seniors will be done the Thursday before

Memorial weekend, and any seniors not finished with the necessary requirements will come back June 1<sup>st</sup>.

It was motioned by Sheila Moran and supported by Mark Zink to approve the Class of 2017 Graduation date of June 4, 2017 at 2:00 PM. The motion carried 6-0.

#### Review Annual Board of Education Goals

Mrs. Dean provided the goals that are looked at annually by the Board of Education. The only recommended changes were in increasing student achievement.

#### Language Changes to the Athletic Handbook

Mr. Sheick explained handbook revisions, which included stiffer penalties for tobacco and alcohol use and checking semester grades, per MHSAA. He also added team managers into the academic grade check portion of the handbook and removed unnecessary coaching language, adding that to the coach's handbook.

It was motioned by Sheila Moran and supported by Paul Taylor to approve the recommended changes to the Athletic handbook. The motion carried 6-0.

#### Approval of Consent Agenda Items

Motion by Sheila Moran, supported by Mark Zink, "that the Consent Agenda Items for the October 10, 2016 meeting of the Board of Education be adopted, as presented." The motion carried 6-0.

Motion: "that the Board of Education approve the regularly scheduled meeting minutes of the September 12, 2016 board meeting."

Motion: "that the Board of Education pay Gross Payrolls for October 14, 2016 and October 28, 2016; Benefits and Utilities and ACH transfers from October 10, 2016 - November 11, 2016."

#### Personnel Items

Winter Sports Schedule B Assignments, 2016-2017

Motion: "that the Board of Education approve the attached lists of Schedule B Athletic Assignments, 2016-2017 as recommended administratively."

- April Landon-Eighth Grade Girls Basketball
- Christopher Schlappi-Seventh Grade Boys Basketball
- George Stempky-Girls Junior Varsity Basketball
- Larry Cassidy-Boys Varsity Basketball
- Steve Kirsch-Girls Varsity Basketball
- Taylor Lopiccolo-Seventh Grade Girls Basketball

Paraprofessional Position

Motion: "that the Board of Education approve the hiring of Susan Barber as a paraprofessional in the middle school/high school"

#### Curriculum Reports/Assignment

1. Board of Education Workshop, Monday, October 24, 2016 at 6:00 PM
2. District School Improvement, November 16, 2016 at 3:30 PM
3. Election 2016, November 8, 2016, Pellston voters will be asked to vote on the Headlee Hedge and to vote on filling three seats for the Pellston Public Schools Board of Education

#### Adjournment

It was motioned by Mark Zink and supported by Paul Taylor to adjourn the meeting at 8:18 PM. The motion carried 6-0. The meeting adjourned.