

PELLSTON PUBLIC SCHOOLS

July 11, 2011 Reorganizational Meeting

Judy Mitchell presided over the swearing in of re-elected Board members Kathy Smith, Jim Milbrandt, Mark Zink.

- I. The Reorganizational Meeting was called to order at 7:04 by President Kathy Smith.
Members Present (P), Absent (A):

 P J. Milbrandt P J. Ritter P C. Dzedzie P C. Rybinski

 P K. Smith P M. Zink P A. Landon

- II. Public Participation - None

- III. A. It was moved by Jim Milbrandt and supported by Chris Rybinski to appoint Kathy Smith as President for the 2011-12 year. The motion carried 7 to 0.

B. It was moved by John Ritter and supported by Jim Milbrandt to appoint Chris Rybinski as Vice-President for the 2011-12 year. Motion carried 7 to 0.

C. It was moved by Chris Rybinski and supported by John Ritter to appoint Jim Milbrandt as Secretary for the 2011-12 year. Motion carried 7 to 0.

D. It was moved by Jim Milbrandt and supported by Chris Rybinski to appoint Connie Dzedzie as Treasurer for the 2011-12 year. Motion carried 7-0.

- IV. It was moved by Connie Dzedzie and supported by Jim Milbrandt to designate the Citizens National Bank of Pellston, Bank One and MILAF as depositories for the General Fund, Payroll, Athletic & Food Service funds, Debt Retirement, Activity funds. Motion carried 7-0.

- V. It was moved by Jim Milbrandt and supported by John Ritter to appoint Kathy Smith the Board President, Board Secretary and Board Treasurer to sign General Fund checks or the Superintendent of Schools in the absence of the Board officers. The motion carried 7-0.

- VI. It was moved by John Ritter and supported by Connie Dzedzie to hold the regular meetings of the Board of Education on the second Monday of each month at 7:00 p.m. in the Board of Education Conference Room. It is further moved to designate the fourth Monday of each month, with the exception of the months of July, August, December and May as Board Study/Work Sessions. Motion carried 7-0.

- VII. It was moved by Connie Dzedzie and supported by Jim Milbrandt to authorize the Superintendent to sign Payroll, IMMA, Debt Retirement Funds, and Lunch Account

- checks; and in the Superintendent's absence, authorize the Board President to sign these checks. Motion carried 7-0.
- VIII. It was moved by Connie Dzedzie and supported by John Ritter to authorize Superintendent William J. Tebbe and Business Manager, Pamela Zazula Mayhew to transfer funds, including by use of electronic measures. Motion carried 7-0.
- IX. It was moved by Jim Milbrandt and supported by John Ritter to appoint William J. Tebbe, Superintendent, as Assistant Treasurer, to receive, record and deposit school funds at the discretion of the Board of Education. Motion carried 7 to 0.
- X. It was moved by Connie Dzedzie and supported by Mark Zink to purchase employee dishonesty blanket bond in the amount of \$100,000 per occurrence and depositors forgery coverage in the amount of \$150,000 per occurrence, money and securities inside/outside the premise coverage of \$20,000 per occurrence. The motion carried 7-0.
- XI. It was moved by John Ritter and supported by Jim Milbrandt to publish the financial statement of the preceding school year by October 31, 2011. Motion carried 7-0.
- XII. It was moved by Connie Dzedzie and supported by John Ritter to appoint the Superintendent as Deputy Secretary for 2011-12. Motion carried 7-0.
- XIII. It was moved by Jim Milbrandt and supported by Mark Zink to appoint Stefan Scholl, P.C., as legal counsel for Pellston Public Schools for 2011-12. Motion carried 7-0.
- XIV. It was moved by Connie Dzedzie and supported by John Ritter to consent to the Thrun Law Firm representing the Pellston Public Schools and acting as co-note counsel to the Michigan Municipal Bond Authority for the August State Aid Note program. Motion carried 7-0.
- XV. It was moved by Connie Dzedzie and supported by Jim Milbrandt to consent to the auditing firm of Bishop, Cotter, Baird as auditors for Pellston Public Schools for 2011-12. Motion carried 7-0.
- XVI. It was moved by Connie Dzedzie and supported by John Ritter to appoint Kathy Smith as the "liaison person" to represent the Board at I.S.D. meetings and other functions, which require Board representation. Motion carried 7-0.
- XVII. It was moved by Chris Rybinski and supported by Mark Zink to designate Judy Mitchell, Executive Secretary, as the person for posting notices of meetings. Motion carried 7-0.
- XVIII. It was moved by Connie Dzedzie and supported by Jim Milbrandt to delegate the secretary's election duties to Superintendent William J. Tebbe for the 2011-12 school year. Motion carried 7-0.
- XIX. It was moved by Jim Milbrandt and supported by Mark Zink to authorize the Superintendent to accept resignations. Motion carried 7-0.

XX. Interest was stated to serve on the following committees for the 2011-12 year:

Finance -- Mark Zink, Connie Dzedzie, and Jim Milbrandt;

Negotiations and Personnel -- Connie Dzedzie, Kathy Smith, and Jim Milbrandt;

Buildings and Grounds -- John Ritter, Chris Rybinski, and April Landon;

District School Improvement -- Jim Milbrandt, John Ritter, and Kathy Smith;

Athletic -- Mark Zink, Chris Rybinski, and April Landon

Alternate -- Connie Dzedzie, Chris Rybinski, Kathy Smith
(To serve in the absence of one of the preceding active committee members)

XXI. It was moved by Chris Rybinski and supported by Mark Zink to appoint Jim Milbrandt as the Michigan Association of School Boards Legislative Relations Network (LRN) Member and delegate to MASB.
Motion carried 7-0.

The reorganizational business was concluded at 7:19 p.m.