

# PELLSTON PUBLIC SCHOOLS

172 N. Park St. • Pellston, Michigan 49769

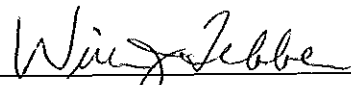
Superintendent  
(231) 539-8682

Middle/High School Principals  
(231) 539-8801

Elementary School Principal  
(231) 539-8421

## JOB POSTING

- POSITION:** Activity Leader, 21<sup>st</sup> Century Community Learning Center Program
- HOURS:** 2:15 P.M. – 6:15 P.M., School Days,  
Remainder of 2011-12 School Year
- QUALIFICATIONS:** High School diploma and experience in a child-related field. Must meet minimum requirements for licensing “staff” as defined in the Licensing Rules for Child Care Centers, June 2008. “Highly Qualified” preferred.
- RESPONSIBILITIES:** (include but are not limited to):
- Be familiar with the goals and objectives in the 21<sup>st</sup> Century Learning Center grant
  - Assist in establishing and maintaining effective communication with students, parents, staff, administrators, and the community
  - Effectively manage a group of students
  - Show enthusiasm and excitement for each learning center
  - Help recruit students for the program through parent and family service events throughout the year
  - Attend all mandatory meetings, conferences, and trainings
  - Utilize knowledge and experience with technology in the classroom
  - Assist in developing and implementing programs aimed at improving student academic success
  - Follow direction from site coordinator for implementation of the program
- APPLY TO:** Pellston Public Schools  
Ms. Sara Tisdell  
172 N. Park St.  
Pellston, MI 49769
- POSTING DATE:** November 30, 2011
- APPLICATION DEADLINE:** December 14, 2011

  
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Mr. William J. Tebbe  
Superintendent of Schools